

FOI CERTIFICATE COURSE



EVERY PUBLIC ENTITY MUST GIVE OUT INFORMATION!

LEARN HOW TO MEET YOUR DUTIES UNDER THE FREEDOM OF INFORMATION LAW.

The Freedom of Information (FOI) Certificate Course is a 3-week / 36-hour course run by the Liberia Institute of Public Administration (LIPA). This course can help you meet your obligation to comply with the FOI Act of 2010. This course is beneficial for any public official who is responsible for complying with FOI obligations in your entity. This unique course will:

- ◆ Boost your resume with a certificate in Freedom of Information
- ◆ Help you to be more efficient and effective with receiving, tracking, and responding to FOI requests, as well as applying the exemptions concerning information that may be subject to withholding
- ◆ Connect you to a network of FOI experts and officials
- ◆ Improve customer service to all constituents, including women and other marginalized populations



Next Course Dates:

Dates:

Times:

Location:

Cost:

Deadline to Apply:

Learn About:

- The value of FOI
- FOI and Good Governance
- FOI Implementation
- FOI Exemptions and Appeals
- Records Management
- FOI and Women

To Apply or For More Information:

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Do you qualify?

- ✓ Current employee of a government entity
- ✓ Responsible for handling public information requests at any part of the process (receiving, tracking, responding, records management)
- ✓ Be a person considering taking on any position in a public or private body that will be required to help meet FOI requirements